

## **Dealer Enrollment Checklist – First Extended**

[	] Dealer Agreement	Executed by Corporate Officer, Member or Partner for each dealership entity listed on the Dealer Agreement.
[	] Marketing Partner Form	Complete one form for each corporation or business entity signing the Dealer agreement or for each rooftop.
[	] Copy of Business License	Provide a photocopy of state vehicle dealer license.
[	] Copy of Contractual Liability Policy From Virginia Surety	Provided to Dealer by First Extended
[	] Personal Guarantee Form	Required if current Dealership has been in business less than five years.

Once the above documents are received by Universal Lenders, LLC a forms package will be shipped to the dealer and contracts can be presented for purchase.